



Main Street Magazines

178 Main Street Unionville, Ont L3R 2G9
www.mainstreetnews.ca
Phone 905-477-6558 Fax 416-607-5828

Advertising Insertion Order

Company Name: _____

Address: _____

_____ Postal code: _____

Contact name: _____

Ad size: 1/6 page 1/4 page 1/2 page Full page

Edition: Markham/Unionville

No. of Insertions: single 2X 3x 4X

Publication Dates: _____

Payment options:

1. payment in full
2. 50% deposit with final payment on publication
3. payment upon publication (multiple insertions only)

Price per insertion: _____ Total contract price: _____

Deposit: _____ Monthly payment _____

Special instructions:

Terms and Conditions:

- Cancellations of an insertion will be accepted up to 14 days in advance of our published closing dates.
- If the minimum quantities to achieve the contracted discount are not met, the difference will be billed to the client.
- If incorrect ad copy information is provided to Main Street Magazines no refund will be provided.
- If Main Street Magazines is responsible for an error in the publication of a client ad, the client will receive a free insertion of that ad.
- Ad copy must be received by the published advertising deadline or Main Street Magazines reserves the right to design and publish ad copy. The client will still be billed in accordance to the agreed contract.
- Client will be liable for collection costs if they are in default of payments. An interest rate of 20 % per annum will be charged on all overdue accounts.

Legal client name

Signing authority/Title

Signature

Main Street Unionville News Inc. _____

Date: _____